

Maine Pilotage Commission



MaineDOT ~ Room 216 Conference Room
June 24, 2019

Minutes of Meeting

In compliance with MRSA 38 § 85 and in fulfillment of the Commission's duties addressed in MRSA 38 § 90, a meeting of the Maine Pilotage Commission was held on June 24, 2019 in Augusta, Maine.

Administration:

Maine Pilotage Commission Members constituting a quorum were:

Captain Charles Weeks	– Chair of the Commission
Captain David Gelinas	– Pilot Member
Captain Gerald Morrison	– Pilot Member
Mr. Tom Dobbins	– Maritime Industry Member
Captain Shawn Moody	– Maritime Industry Member
Captain John Worth	– Public Member
Mr. Brian Downey	– Pilotage Commission Administrator

Maine Pilotage Commission Interested Parties present were:

Captain Dave Smith	– Penobscot Bay and River Pilot
Ms. Amy Powers	– Maine Cruise Pro
Mr. Jeff Squires	– Maine Department of Environmental Protection
Mr. Mark MacDonald	– Chairman and CEO, Bay Ferries Limited

Maine DOT staff present were:

Mr. Matthew Burns	– Maine DOT
Mr. Brian Willing	– Maine DOT <i>Counsel</i>

Agenda Item 1 – Call to Order

Captain Weeks opened the meeting at 1005 and acknowledged a quorum.

Amendments and Carry-Over Items: There were no carry over items from the May 23, 2019 meeting. Mr. Downey suggested that the agenda also include approval of the May 23, 2019 minutes.

Hearing no further amendments or objections, it was thus:

RESOLVED to accept the agenda with the amendment.

Agenda Item 2 – Review/Approval of the Minutes from March 28, 2019 & May 23, 2019

Mr. Dobbins motioned to accept the minutes from the March 28 and May 23, 2019 meetings. Captain Worth seconded the motion. Hearing no objections or abstentions it was thus:

RESOLVED to accept the minutes of the March 28, 2019 and May 23, 2019 Maine Pilotage Commission meetings.

Agenda Item 3 – Financial

Mr. Downey reported on *Ports and Marine Accounts* which has a current balance of \$7,762.23. License income and insurance expenses flow through this account. The *Pilotage Training Account* currently has a balance of \$37,282.68.

After considering the contents of the Ports and Marine Accounts and Pilotage Training Account, Captain Moody motioned to accept the report. Mr. Dobbins seconded the motion; and hearing no objections or abstentions it was thus:

RESOLVED to accept the respective financial reports as summarized below.

Ports & Marine Account Cash			
Cash Balance			
28 March 2019	Beginning Cash Balance		\$9,161.39
Incoming Cash Receipts			
	Cash Receipts		\$00.00
	Total Cash		\$9,161.39
Cash Disbursements			
		Board Travel	(\$1,339.16)
24 June 2019	Ending Cash Balance		\$7,762.23
Pilotage Training Fund			
Pilotage Training Fund Balance			
28 March 2019	Beginning Pilotage Training Fund Balance		\$40,190.83
Incoming Training Fund Receipts			
	Fund Receipts		\$00.00
	Total Fund		\$40,190.83
Training Disbursements			
		1 Azipod Course	(\$2,908.15)
24 June 2019	Current Pilotage Training Fund Balance		\$37,282.68

Agenda Item 4 – Rate Adjustment Final Vote

The Commission engaged in final discussions regarding the new ferry rate. In general, those engaging in the discussion included Captain Worth, Captain Moody, Mr. Burns, Mr. Dobbins, Captain Smith, Mr. MacDonald, and Captain Morrison.

DECISIONS

Concerning the March 29, 2019 request of the Penobscot Bay and River Pilots Association for a 2% annual cost of living rate adjustment for the years 2020, 2021 and 2022 as detailed in Exhibit 4 to the Public Meeting Transcript: Captain Worth moved to approve the proposed 2% annual cost of living rate adjustment for the years 2020, 2021 and 2022. Captain Morrison seconded the motion.

Vote (record): Mr. Dobbins, Yes; Captain Morrison, Yes; Captain Moody, Yes; Captain Worth, Yes. (Captain Gelinas was absent from the room during this vote); and thus, the said request is hereby:

APPROVED

- Concerning the April 24, 2019 request of Penobscot Bay and River Pilots Association for the introduction of a new, discounted ferry rate for the years 2019, 2020, 2021 and 2022 as detailed in Exhibit 4 to the Public Meeting Transcript: Captain Worth moved to approve the proposed ferry rate for the years 2019, 2020, 2021 and 2022 Captain Morrison seconded the motion.

Vote (record): Mr. Dobbins, Yes; Captain Morrison, Yes; Captain Moody, No; Captain Worth, Yes. Captain Gelinas abstained; and thus, the said request is hereby:

APPROVED

- Concerning the March 29, 2019 request of the Quoddy Pilots USA and Eastport Pilots for a one time, 5% cost of living rate adjustment effective on January 1, 2020 as detailed in Exhibits 5 and 14 to the Public Meeting Transcript: Captain Worth moved to approve the proposed 5% cost of living rate adjustment for the years 2020, 2021 and 2022. Mr. Dobbins seconded the motion.

Vote (record): Mr. Dobbins, Yes; Captain Morrison, abstained; Captain Moody, Yes; Captain Worth, Yes; Captain Gelinas, Yes; and thus, the said request is hereby:

APPROVED

- Concerning the March 29, 2019 request of the Quoddy Pilots USA for an increase to the pilot boat rate from \$450 to \$600 to become effective on January 1, 2020 as detailed in Exhibits 5 and 14 to the Public Meeting Transcript: Captain Worth moved to approve the to the pilot boat rate from \$450 to \$600. Captain Moody seconded the motion.

Vote (record): Mr. Dobbins, Yes; Captain Morrison, abstained; Captain Moody, Yes; Captain Worth, Yes; Captain Gelinias, Yes; and thus, the said request is hereby:

APPROVED

Agenda Item 5 – Case Analysis

This agenda item was deferred to the next meeting.

Agenda Item 6 – Training Plan Update

Mr. Downey briefed the Commission regarding pilot training. Mr. Downey developed a new three-year training plan for the Commission and collaborated with Maine DEP to continue to secure training funds. The DEP training fund MOU was renewed for a three-year recurring allocation of \$20,000 annually. The new funding arrangement will provide more stability and predictability to organize better quality and more frequent training options.

2019:

- Captain Germond attended Azi-pod training in May of 2019 (this is a carry-over item from the previous three-year training plan).
- Two pilots are to attend to a High-Speed Craft – Bridge Resource Management (for Pilots) course at Marine Simulation Institute in anticipation of the international ferry shifting operations to Bar Harbor. This training has been rescheduled twice due to unforeseen conflicts.
- One designated commission casualty investigator will attend ABS Academy Casualty Investigation and Analysis Course in the Fall. A summer course was planned but cancelled.
- One junior pilot may attend a manned model course.

Agenda Item 7 – Commission/License Status

Mr. Downey reviewed the status of Pilotage Commission appointments. Captain Klopp's commission application was submitted in May of 2018 but was not acted upon by the out-going Administration. Mr. Downey contacted the Governor's office in February 2019 and later April 12, and May 29 to verify the status of that application which remains pending. No action had been taken at the time of the meeting. Other commission reappointment due dates are as follows:

- Captain Klopp (August 18, 2018)
- Mr. Dobbins (October 7, 2019)

- Captain Worth (October 7, 2019)
- Captain Gelinas (October 7, 2019)

Mr. Downey also reviewed upcoming license renewals/actions which are as follows:

Upcoming Renewals/actions

- Captain Lord June 19, 2019
- Captain Philbrook Sept 3, 2019
- Captain Strong December 19, 2019
- Captain Read (deactivation in July 2019 due to relocation out of the State of Maine)

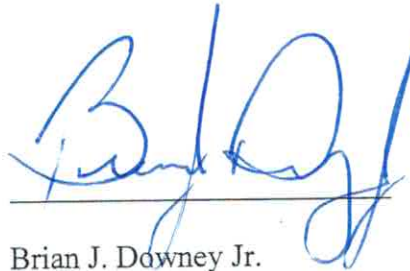
Agenda Item 14 – Adjourn

The meeting was adjourned by the Chair of the Commission, Captain Charles Weeks at 1110.

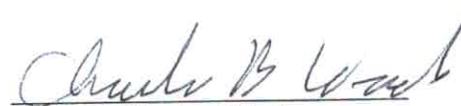
Next Meeting:

The next meeting will be held November 20, 2019 at Maine DOT at 1030 in Room 227 and posted on the Maine Pilotage Commission website - www.maine-pilotage.com.

Respectfully submitted:



Brian J. Downey Jr.
Maine Pilotage Commission Administrator



Captain Charles Weeks
Chair, Maine Pilotage Commission