

# Commission Meeting Agenda

**Date:** April 10, 2024  
**Time:** 10:00 AM  
**Location:** Maine DOT Building/Room 227A  
16 State House Station  
Augusta, ME 04333-0016

## 1. Call to Order (Chair)

- Welcome and Introductions.
- Amendments or additions to the agenda.
- Carry over items from October 19, 2023 meeting (if any).

## 2. Review/Approval of the Minutes from October 19, 2023 (Chair)

## 3. Election of Commission Chair

## 4. Legal Support (John Belisle)

## 5 Financial (Brian Downey)

- Cash Report (Ports and Marine Account) (Brian Downey)
- Training Fund Balance (Brian Downey).

## 6. Frenchman Bay Pilotage Issues & Town Ordinance (David Gelinas)

## 7. Rate Discussion (David Gelinas)

## 8. Training Plan Update (Brian Downey)

- Manned Model Training
- Overall Plan
- DEP MOU

## 9. Penobscot River Navigation (Levi Ross)

## 10. Opportunities for Improvement (Chair)

## 11. Commission/License Status (Brian Downey)

- Medical Cards/Attestation
- Commission Renewals
  - Pinkham (August 18, 2025)
  - Norton (August 18, 2025)
  - Philbrook (August 18, 2024)
  - Gelinas (August 18, 2025)
  - Moody (May 17, 2023)
  - Morrison (August 18, 2024)
  - Ross (August 18, 2024)
- License Renewals
- Upcoming Renewals
  - Lord June 19, 2024 (State) July 1, 2024 (Federal)
  - Smith, G. August 14, 2024 (State only)
  - Philbrook September 3, 2024 (State only)
  - Strong 10 Oct 2024 (Federal) 01 Dec 2024 (State)

**12. Investigation Workgroup Report (Brian Downey)**

**13. Annual Policy Review (Brian Downey)**

- Existing Policy updates
- New Administrator's Manual

**14. New Business/Old Business**

**15. Adjourn (Chair)**